



**Bellbrook Music Boosters**

**03Oct2022**

**6:30 pm**

**BHS Library**

**General Membership Meeting Agenda**

**Call to Order:** Phoebe Dickman 6:32pm

**Appendix A: Attendance**

1st: Rachele Alban

2nd: Laura Harr

**Welcome:**

**Approval of the Executive Meeting Minutes, 29Aug2022**

1st: Ron Campbell

2nd: Rachele Alban

Approved Unanimously

**Approval of the General Meeting Minutes, 29Aug2022**

1st: Rachele Alban

2nd: Brett Woeste

Approved Unanimously

**Old Business:**

- **Status of requesting Guard Director presence at BMB Executive Board Meetings from November to March each year**
  - Cameron Halls and Sheldon Apo coming to both. Should be coming next month.
    - Requested a time for the winter programs due to rehearsals - 6:45pm
    - Michaela will reach out to Cameron and Sheldon about the time.
- **Procedure for proposing fundraising/future planning**
  - Michaela will pull out fundraising info from P&P and present at the next meeting.
- **Golf Scramble & Raffle Update & Discuss 2023 Scheduling**
  - September 25, 2022
  - 84 golfers and 110 at happy hour
  - No large problems, surveys sent out to get feedback on outing.
  - Surveys all came back as good or better than scrambles than they did before.
  - Profit is around \$11,700.

- Class of 1972 may have additional donations to go toward donations.
  - Heavy lifting on planning is done due to things they have done this year.
  - Would need a chair and several subcommittees to make it feasible for next year's planning.
  - Would like to attach Stripe to the website and keep the website for next year.
  - Wanting to schedule it for next year again - Fall being the best time to schedule a scramble.
  - September 15th - happen during the day with school being out and kids would be done in time for a football game.
  - Invitational is going to Sept 16th, Laura to look at the beginning of August for a scramble date to not conflict with the invitational date.
- **Past Donation Business Banners/Sign Update**
    - Signs are up
    - No lettering on the truck, Nick Falzareno to send it off
- **Merchandise/Yard Sign Fundraiser with Embellished Threadz**
    - First donation check will be ready this week total funds earned by BMB is \$358.60
    - Marjorie and Michaela will put together a plan to start

## **New Business**

- **Officer's Report**
  - Resignations of 3 trustees
  - 3 trustees have been nominated.
  - Phoebe will send out an email to get nominations.
  - Virtual vote will happen after Phoebe sends out email about nominations.
  - Hoping to get it finished out by the next meeting.
- **Treasurer's Report**
  - **Appendix B**
  - Highlights to go with the Treasurer's report (yes, there's a lot):
    - We are projecting positive for the year now, but need to do some work to account for 2022 guard/IPE expenses.
    - As a booster organization \$83K moved in or out of our account since the last board meeting! That is a remarkable amount!
      - Supporting information:
        - Other revenue in the "Monies received section"
        - Monies Received from Donations/Fundraisers (08/21/2022 – 09/30/2022)\*



- Laura is going to work on it and present it in November.
- **Moving Booster meeting to one meeting vs. executive and general**
  - Good decision, executive session afterwards if needed. Will keep on to do a check-in to ensure it continues to work.
- **Poinsettia Sale**
  - Michaela reached out to get the ball rolling on the fundraiser
- **Brainstorm ideas on how to get more volunteers especially for invitationals and golf outings**
  - Personal asks in person
  - Booster table for Spooktacular - Carol Bird
- **Discuss 2023 Ice Breaker**
  - Using ice breaker to get volunteers for major events
  - Asking every family to help with at least one of the large events
  - Handbook meeting for volunteers
  - Making a movie/slideshow of parents
- **Spring Flower Sale - Vendor and Chair**
  - **Fortmeyer and Sons**
  - **Send an email for chair**
- **Winter Invitational Planning and Chair**
  - Eli and Brett Co-Chairing the Event
  - Sunday, January 29, 2023
- **Grand Nats - Planning and Meals**
  - Thursday - lunch maybe a bag lunch we give to them on the bus, will be home by dinner time - no meal for dinner
  - Friday - Concession stand meal or mall meal on Friday, Friday night be provided - option to prep at hotel and feed them. Awards are at 10pm
  - Saturday - Breakfast at Hotel, Concessions for lunch, leave and be back before dinner, if performing we would stay until the awards. If performed, would leave after awards.

### **Open Forum**

- Brett ordered 2 freezers for the price of \$400 total, supposed to be in soon.
- Rachele to email out a weekly update on what is coming up with fundraisers, scrip, and other items, etc. Carol asked to add Scrip volunteers out, nominations for trustees, and Winter Invitational.
- Dine Outs:
  - October 24th at Bibibop
  - November 14th at Panda Express

**Adjourn:** 7:57pm

1st: Laura Harr

2nd: Brett Woeste

**Appendix A  
Attendance**

**Phoebe Dickman  
Rachele Alban  
Michaela Kronenberger  
Amy Rodenroth  
Marjorie Silva  
Carol Bird  
Laura Harr  
Todd Whalen  
Barb Siler  
Ron Campbell  
Amy Silance  
Carrie Remhoff  
Danielle Woeste  
Brett Woeste**

## Appendix B Treasurer's Report



### Treasurer Report: Sep 30, 2022

#### BOOSTER FUNDS OVERVIEW:

- The boosters provide supplemental monetary support for the music programs. This is above and beyond what is covered by program fees.
- Primary support is for Marching band, IPE (Indoor percussion ensemble) and Winter Guard.

#### Actual:

Fiscal YTD Revenue:	\$ 100,230.94
Fiscal YTD Expenses:	<u>97,130.80</u>
Fiscal YTD Surplus/(Deficit):	\$ 3,100.14

#### Projected through EOY:

Revenue:	\$ 116,855.85
Expenses:	<u>114,005.36</u>
Surplus/(Deficit):	\$ 2,850.49

#### BALANCES\*

Assets:		Liabilities:	
Checking	\$47,334.20	Uniform Replacement	\$3,406.59
Savings	65,144.41	Other Passthrough – NYC, etc.	-\$1,635.14
		Credit Card Balance	1,276.00
Total Assets	\$112,478.61	Total Liabilities	\$3,047.45

\*Please note the balances section is under construction. Need to investigate for completeness.

#### Monies Received from Donations/Fundraisers (08/21/2022 – 09/30/2022)\*

#	Source	Amount
1	Fall Invitational	\$17,874.91
2	Golf Scramble	13,063.00
3	School Reimbursement (MB Staff salaries)	9,283.00
4	Tag day	3,831.65
5	Dine ins	600.00
6	Kroger Community Rewards	567.81
7	Avenue of Flags	324.00
8	Amazon Smile	166.81

\*Does not include accompanying expenses

#### TREASURER ACTIVITIES/NOTES/TO-DO'S

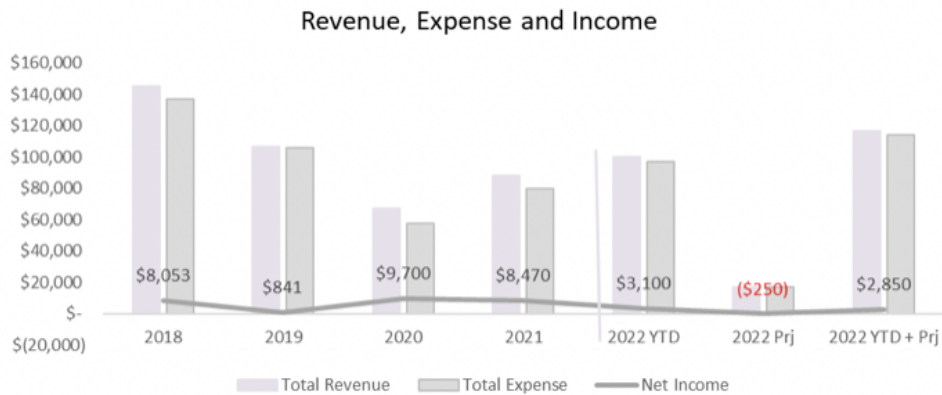
#	Status	Description
1	■	Treasury committee meeting structure – in progress
2	■	2023 Budget activities – in planning

## Treasurer Report: Sep 30, 2022



3	■	\$2,000 fraudulent check cleared in Sep. The bank has refunded the money and the investigation is closed.
4	■	Insurance changed from a bond policy to a general liability and umbrella policy. Additional cost was approved related to this activity.
5	■	Venmo account for the boosters was closed. No new venmo can be established.
6	■	MB Staff Salary reimbursement from the school – in progress. First payment of \$9,283 was received in Sep. In early Oct, the next invoice will be submitted to the school.

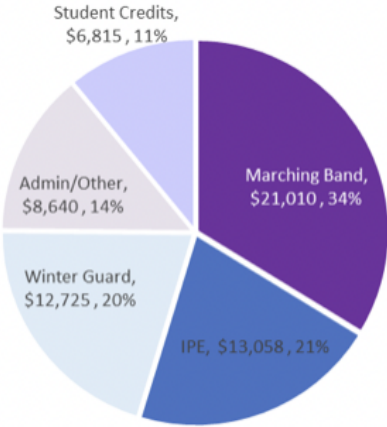
### ADDITIONAL INFORMATION



### Where does the Money Go?\*

YTD + Projected 2022

Treasurer Report: Sep 30, 2022



\*Excludes fundraising and invitational expenses. Winter guard and Marching Band expense is netted with income received from school for reimbursement



## Treasurer Report: Sep 30, 2022



### Income and Expense Summary:

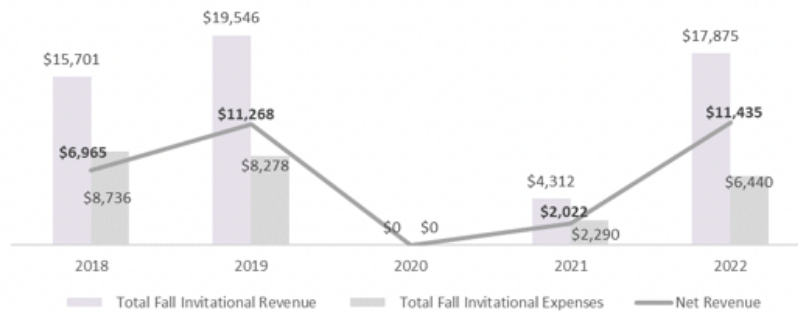
Items Not Netted:	2018	2019	2020	2021	2022 YTD	2022 Prj	2022 YTD + Prj	Budget
<b>Income:</b>								
Donations	\$10,780	\$7,759	\$15,591	\$19,031	\$2,933	\$626	\$3,559	\$3,616
Misc Income	5,437	3,558	5,475	85	24,521	0	24,521	14,621
<b>Expense:</b>								
Marching Band	(\$26,923)	(\$21,828)	(\$12,978)	(\$18,085)	(\$26,017)	(\$4,276)	(\$30,293)	(\$29,010)
Winter Guard	(37,900)	(18,470)	(8,399)	(19,108)	(27,025)	0	(27,025)	(24,686)
IPE	(26,565)	(15,112)	(11,415)	(10,294)	(13,058)	0	(13,058)	(11,673)
Student Credits	(6,997)	(5,095)	(3,526)	(3,349)	(3,265)	(3,551)	(6,815)	(4,716)
General & Admin	(828)	(2,817)	(1,725)	(2,949)	(3,968)	(585)	(4,553)	(3,356)
Social/Hospitality	(1,269)	(1,215)	(414)	(298)	(400)	(711)	(1,111)	(1,111)
Music Programs	(520)	(650)	(727)	0	0	(616)	(616)	(616)
Food Committee	(11)	179	0	(1,005)	(528)	(1,658)	(2,186)	(2,186)
Miscellaneous Fundraising Expenses	0	0	(300)	0	(175)	0	(175)	(175)
<b>Items with Income and Expense Netted:</b>								
Golf Outing	\$0	\$0	\$0	\$0	\$ 10,465.14	\$733	\$11,198	\$12,950
Fall Invitational	6,965	11,268	0	2,022	11,811	(376)	11,435	8,971
Scrip	12,744	3,475	6,783	9,587	2,147	6,000	8,147	8,147
Tag Day	5,611	9,357	2,483	9,487	7,562	0	7,562	8,134
Dine In	2,230	2,587	3,053	3,625	2,593	1,000	3,593	2,874
Spring Flowers	3,974	5,501	(3,822)	7,552	5,632	0	5,632	5,632
Winter Invitational	7,483	10,806	8,123	3,068	4,351	0	4,351	4,351
Poinsettias	1,594	1,432	3,148	3,738	0	2,478	2,478	2,478
Raffle	0	296	0	1,050	2,303	0	2,303	2,303
Pies	2,144	958	0	1,285	1,471	0	1,471	1,471
Car Wash	1,178	1,060	4,600	0	0	0	0	0
Amazon Smile	226	382	652	851	622	230	851	910
Corn Fritters	808	453	0	0	801	0	801	644
Sprit Wear	466	0	223	679	0	456	456	456
Avenue of Flags	0	0	0	0	324	0	324	0
<b>Historic (Informational)</b>								
Dayton Dragons	\$2,315	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Euchre Party	2,152	(200)	(253)	441	0	0	0	0
Souvenirs	(494)	(7)	0	420	0	0	0	0
UD Concessions	4,502	3,974	808	0	0	0	0	0
Yankee Candle	1,463	1,316	0	637	0	0	0	0
Calendars (deleted)	250	0	0	0	0	0	0	0
Yard Signs	60	0	0	0	0	0	0	0
Food Truck Rally (deleted)	528	0	0	0	0	0	0	0
Ford Drive Event	1,860	2,085	0	0	0	0	0	0
Peeleer Cards	0	1,853	0	0	0	0	0	0
Winter program Fees (Deleted)	36,697	0	0	0	0	0	0	0
Expenses (historic)	(1,907)	(2,062)	2,318	0	0	0	0	0
<b>Net Income</b>	<b>\$8,053</b>	<b>\$841</b>	<b>\$9,700</b>	<b>\$8,470</b>	<b>\$3,100</b>	<b>(\$250)</b>	<b>\$2,850</b>	<b>\$28</b>



## Treasurer Report: Sep 30, 2022

### Fall Invitational Results:

Fall Invitational Year over Year



	2018	2019	2020	2021	2022 Projected	2022 Budgeted
<b>Revenue</b>						
Gate	\$ 8,474	\$ 11,024		\$ 1,927	\$ 11,147	9,749
Entry	700	1,030		79		865
Concessions	2,727	3,295		1,298	4,260	3,011
Advertising	325	450		200		388
Programs	650	745				698
50/50 Raffle	159	232		139		196
Candy Grams	697	960		489	1,528	829
Shout outs	370	365		160	270	368
Trophies	450	345			670	398
Baked Goods	397	408				402
Donations	296	490		20		393
Outside Vendors	456	202				329
<b>Total Revenue</b>	<b>\$ 15,701</b>	<b>\$ 19,546</b>	<b>\$ -</b>	<b>\$ 4,312</b>	<b>\$ 17,875</b>	<b>17,624</b>
<b>Expenses</b>						
Judges	\$ 4,879	\$ 4,501		\$ 1,356	\$ 3,935	4,690
Tropies	357	332			561	344
Supplies	218	277				248
Hospitality					22	
Candy Grams	292				376	292
Programs	670	590		225		630
Concessions	901	1,917		709	956	1,409
Rental Equipment	552	111				332
Judges Hotel Rooms	868	350			589	609
MSBA Sponsorship Fees	0	200				100
<b>Total Expense</b>	<b>\$ 8,736</b>	<b>\$ 8,278</b>	<b>\$ -</b>	<b>\$ 2,290</b>	<b>\$ 6,440</b>	<b>8,653</b>

- For 2022, Concessions net revenue and expense \$3,304
- For 2022, Trophy net revenue and expense \$109



## Treasurer Report: Sep 30, 2022

- For 2022, Candy Grams/Baked goods net revenue and expense \$1,152

## Appendix C

### Director's Report

#### DIRECTOR'S REPORT

Monday, October 3, 2022

- Upcoming events:
  - Charleston Wrap Sale ends October 14
  - Thursday, October 20 - Spooktacular! Featuring HS choir, HS Wind Ensemble, HS Symphony Band, 7th grade band, and 8th grade band. Students will be permitted to wear school appropriate Halloween costumes. Be ready!
  - Our marching band show/program coordinator will be in this week to work with the band. A big welcome to Mr. Dave Carbone!
  
- Marching Band Updates:
  - Huge thanks to those who helped with Tag Day this year!
  - Huge thanks and appreciation to Laura, Melissa, and any/everyone who helped with the Golf Scramble! What an awesome event. **GREAT JOB!!**
  - Thanks to everyone who worked on the Invitational! We received lots of positive feedback from directors and judges about our hospitality
  - Saturday, October 15 MSBA Mason (changed from Colerain)
  - Saturday, October 29 MSBA Centerville
  - Saturday, November 3 MSBA AAA Championships at West Clermont
  - **November 10-12: Grand Nationals** General Information (a more in-depth itinerary will be sent once more details are finalized):
    - Thursday 11/10 - Leave Bellbrook in the morning, perform at 1:15pm in Prelims. Arrive home in Bellbrook around dinner time, go home.
    - Friday 11/11 - Leave Bellbrook in the morning, watch bands, and watch Prelims awards at the end of the night.
    - Friday night we will be staying in a hotel (Hyatt Place Indianapolis/Fishers, 11455 IKEA Way, Fishers IN, 46037)
    - Saturday 11/12 - Possible scenarios:
      - If we make Semifinals, we will most likely have a **VERY EARLY** wake up and early performance time. Stay for awards, and arrive home around dinner time
      - If we do not make Semifinals, we will have a more leisurely wakeup, and then go to watch Semifinals. Arrive home around dinner time.
  
- Winter groups:
  - Look for IPE and Winterguard calendars coming soon, along with audition information!